

## **800 Charter Celebration**

### **Minutes of a meeting held on September 6, 2010 Queen Elizabeth School, Godmanchester**

#### **Present**

Stephen Spencer (chairman), Alan Hooker (Treasurer), Richard Brown, Ros Brown, John Hoile, Colin Hyams, Alan Martin, Ken Savage, John Thackery, Peter Heseltine (Minutes)

#### **Apologies**

Barbara and Derek Brett, Joanna Mackenzie, Jonathan and Sue Young, Trish Harewood, Nigel Pauley, Alan Suter, Ken and Pam Sneeth, Mary Stokes

#### **Minutes of the previous meeting**

The minutes of the previous meeting were agreed and signed by the chairman. Proposed John Thackery, Seconded Colin Hyams.

#### **Matters arising from the minutes**

There were no matters arising from the minutes not covered elsewhere in the agenda. Alan reported that eight shops would take Posters of each month's Lottery winners. Trish Harewood was thanked for her work on Gala Day selling 800 Club draw tickets. John also expressed appreciation for the funds raised.

#### **Correspondence**

Matthew Wallwein (aged 11) had written expressing concern about the degree of litter. The Town Council had arranged a litter pick on September 11.

The Mayor had met the CEO of Wood Green Animal Shelter and reported that the Shelter were planning a special event in 2012. This might help in arranging a joint Royal visit. Chairman to arrange a meeting with CEO of Wood Green and report back.

#### **Financial Matters**

*Application for Heritage Lottery Grant.* John Thackery had submitted an application for £30,000. The application had been accepted and a meeting was to be arranged next year. The 800 Committee were sound on the History aspects of the application but would need to involve the schools more. John had written to both Head Teachers and would arrange a meeting with them. They would be asked to attend a future meeting.

*Charity Football Match.* Godmanchester Rovers had arranged a football match against Cambridge United X1 and £242 that had been raised, had been given to the 800 Committee. Longer advertising was recommended for any future matches to be held.

*Club 800.* This now has 229 members holding 698 shares and has raised £1635 to date with a further £ 2429 guaranteed this year as pre-sales. As part of the District Council's permission to hold a lottery, a report had to be supplied after three months. Alan would prepare the report once he had received the relevant documentation from Stephen Spencer.

*Budget.* Alan had provided a draft budget.

ITEM	POTENTIAL INCOME	ANTICIPATED INCOME	ACTUAL INCOME
Town Council Grant	10,000.00	10,000.00	
800 Club Mar / July	1635.00	1635.00	210.00
800 Club Aug / Feb.	2429.00	2429.00	
800 Club 2011	4000.00	4000.00	
800 Club 2012	4000.00	4000.00	
GMC Rover FC	242.00	242.00	242.00
Grant 1			
Grant 2			
Grant 3			
Programme Advertising	2000.00	2000.00	
Event Sponsor	2000.00	2000.00	
<b>Totals</b>	<b>26,306.00</b>	<b>18,306.00</b>	<b>452.00</b>

ITEM	POTENTIAL SPEND	ANTICIPATED SPEND	ACTUAL SPEND
Leaflet cost			210.00
Living History Event	15,000	15,000	
Town Sign	5136.00	5136.00	
Sign Installation	600.00	600.00	
Living History Sundries	2000.00	2000.00	
History Signs	2000.00	2000.00	
Programmes	4000.00	4000.00	
Publicity	1000.00	440.00	
Causeway closure	2200.00	2200.00	
Picnic on Park Booster	2000.00		

*Main sponsor.* This item should be added to the next Agenda

*Council Grant.* The £10,000 was ring-fenced.

### **History Interpretation Signs**

David Stokes gave a review of the progress made thus far on History Interpretation Signs. A proposal for eight signs was suggested and locations were being considered. A cost of £200 per sign was envisaged although planning permission would be required (at a cost). Legal costs might also be necessary. Final costs were not finalised. If the Town Council applied for planning permission, this cost would be halved

### **Living History Event**

It had proved difficult to arrange a committee meeting. The meeting would be at the end of October.

### **Street Closure**

At present the Medieval Market proposal was in abeyance but would be researched by the Living History Event Committee and a report made to the next meeting.

### **Town Signs**

The draft of a full-colour sign was circulated and agreed. The images would be carved and hand-painted. The Environment Agency had agreed that the sign should be placed on the land opposite the One-stop shop. The sign would be erected on the northern part of the land and viewable from both sides. The Agency had offered to erect the sign free-of-charge and to apply for planning permission. The base would be brick to match the Agency's surrounding bricks. The total cost would be £5136 +VAT at current rates. It was felt it might be useful to have an explanatory plaque on the post at an additional charge.

Proposed John Thackery, Seconded David Stokes that the Town Council be requested to purchase the sign when planning permission was received. It would then be stored until the Agency undertook the work.

### **Community Café**

The Chairman met with the Senior Citizens Club and felt they needed to be 'sold' the proposal. It was felt unlikely that there would be an agreement for a café and it would be considered at the next meeting whether this project should continue to be considered within the 2012 committee go ahead.

## **Publicity**

There was a need for on-going publicity in the Press. The Chairman would follow this up with the local Press and the Town Council newsletter.

## **Logo**

It was felt a logo was unnecessary for a one-off event. The Town Sign could be used as a logo.

## **Any other Business**

*Olympic Torch* Richard Pease from Lloyds Bank had suggested that the Olympic Torch could pass through Godmanchester. The Chairman would progress this.

## **2012 Events**

The following dates were agreed:

Open Gardens and Scarecrows: June 23<sup>rd</sup> /24<sup>th</sup>

Gala Weekend: July 7/8

Historic Event: June 30th/July 1st

## **Twinning**

The Twinning Committee would like to be asked to be involved in the events and provide a contribution. John would ask them to the next meeting

## **Time Capsule**

A time capsule was suggested. Peter Irving would make further enquiries

## **Date of next meeting**

**The next meeting will be held on November 15 at the QE School at 7.30 pm**